

TO: THE EXECUTIVE
11 APRIL 2017

COUNCIL PLAN OVERVIEW REPORT
Chief Executive

1 PURPOSE OF REPORT

- 1.1 To inform the Executive of the performance of the Council over the third quarter of the 2016/17 financial year (October - December 2016).

2 RECOMMENDATION

- 2.1 **To note the performance of the Council over the period from October - December 2016 highlighted in the Overview Report in Annex A.**

3 REASONS FOR RECOMMENDATION

- 3.1 To brief the Executive on the Council's performance, highlighting key areas, so that appropriate action can be taken if needed.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None applicable.

5 SUPPORTING INFORMATION

Performance Management

- 5.1 The Council's performance management framework provides for the preparation of Quarterly Service Reports (QSRs) by each department. These QSRs provide an update of progress and performance against departmental Service Plans.

Quarterly Service Reports

- 5.2 Executive Portfolio Holders will have received the third quarter QSRs for their areas of responsibility in February. QSRs are also distributed electronically to all Members, and will be considered by the Overview & Scrutiny Commission and Scrutiny Panels. This process enables all Members to be involved in performance management.

Council Plan Overview Report

- 5.3 Key information from the QSRs has been summarised in the Council Plan Overview Report (CPOR), which brings together the progress and performance of the Council as whole. The CPOR enables the Corporate Management Team and the Executive to review performance, highlight any exceptions and note any remedial actions that may be necessary, either from under-performing or over-performing services, across the range of Council activities.
- 5.4 The CPOR for the third quarter (October - December 2016) is shown at Annex A.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 6.1 There are no specific legal issues arising from this report.

Borough Treasurer

- 6.2 There are no direct financial implications arising from this report.

Equalities Impact Assessment

6.3 Not applicable.

Strategic Risk Management Issues

6.4 Any specific issues are included in the QSRs and in the CPOR in Annex A.

Other Officers

6.5 Not applicable.

7 CONSULTATION

Principal Groups Consulted

7.1 Not applicable

Method of Consultation

7.2 Not applicable.

Representations Received

7.3 None.

Background Papers

QSR – Corporate Services – Quarter 3 2016/17

QSR – Chief Executive’s Office – Quarter 3 2016/17

QSR – Environment, Culture and Communities – Quarter 3 2016/17

QSR – Adult Social Care, Health and Housing – Quarter 3 2016/17

QSR – Children, Young People and Learning – Quarter 3 2016/17

Contact for further information

Timothy Wheadon, Chief Executive - 01344 345609

Timothy.wheadon@bracknell-forest.gov.uk

Victor Nicholls, Assistant Chief Executive - 01344 355604

Victor.nicholls@bracknell-forest.gov.uk

Abby Thomas, Interim Head of Performance, Partnerships & Transformation – 01344 353307

Abby.thomas@bracknell-forest.gov.uk

Document Ref

G:\CXO\Performance and Partnerships\Performance Management\2016-17 Apr-Sep\1 - Quarter 2\6 - CPOR\ExCPOR Q3 -03 -17
CMT Report.doc